



Internship Job Description

This is an unpaid internship in support of the LGBT Center of Central Pennsylvania History Project. It is based at the LGBT Center in Harrisburg, but the work may require some travel throughout the central PA region. Some work could be based at the student's educational institution or residence.

Duties may include any or all of the following (the specific duties may be tailored to the interest of the individual):

- scheduling and arranging interviews with oral/video history narrators
- conducting oral/video history interviews
- doing interview logs
- transcribing interviews to text files
- converting video tapes to digital files
- reviewing digital interviews and making clips for posting to the web
- receiving archival materials, preparing documentation/forms and transporting them to Dickinson College Archives
- doing original research on video/audio interviews and archival materials and writing history articles or content for the web
- creating a HistoryPin channel and uploading images and related information

To Qualify: This unpaid internship is available to any student enrolled in a post-secondary institution.

Student class projects or independent study projects will also be considered. Contact the LGBT History Project for more information.

Send letter of interest and resume to history@centralpalgbtcenter.org.

For more information about the LGBT Center of Central Pennsylvania History Project, visit us on the web at www.centralpalgbtcenter.org/lgbt-history-project

